

Randolph Center, Vermont

Fire District #1

Minutes for Meeting Tuesday January 14, 2025

Time: 7 PM

Location: Red School House at Randolph Center

Meeting was called to order at 7:05 pm at the Red School House in Randolph Center.

Prudential Committee members present: Dana Dean, Dave Farnham

Prudential Committee members absent: Meredith LaLumia

Others present:

Old Business

1. Approve prior meeting minutes.
 - a. A motion was made by Dave Farnham to approve the minutes as posted from the October, 2024 meeting as posted. Seconded by Dana Dean. Motion carried
2. Treasurer's report
 - a. Review budget status – The Treasurer submitted a Profit and Loss report for the meeting. Net income for the district was \$3,861.00. Income for the period was \$6,647.00 and expenses were \$3,568.50
 - b. Accounts receivables status – at the time of the meeting there are 12 customers that have not paid to date. Notices have been sent out to the customers. The tax collector will send additional notices warning of potential water shut off for non-payment.
3. Engineer's report
 - a. General conditions – Dave Farnham reported there were no new events that occurred in the system. General maintenance is being performed. The injector nozzle required replacing, Dave will install a new piece instead of rebuilding it.
 - b. Other (as applicable) – the road to the pump house has been plowed as well as the inventory shed.

New Business

1. New regulations regarding ethics –
 - a. Dana discussed the new training required of municipalities regarding Open Meeting Laws and Ethics. The videos are required viewing by municipal officers. Links will be forwarded to the members of the Prudential Committee. New regulations regarding ethics.
 - b. Dana discussed the option of including online meeting access. The next part of the open law meeting discussion revolved around digital access to the district meetings. We will look into trying to understand the potential benefits. If we use a digital platform we will need to post the electronic version of the recorded meeting. Since we will be uploading our recordings to the website, it was suggested the amount of non-business repartee be limited.
 - c. For the next meetings at the Red School House we will have to contact Hillary Linehan at VTSU to schedule the meeting. Our next meeting will be in April, followed by the Annual Meeting in May.

2. Customer Information Update –
 - a. There was a discussion regarding sending out the Customer Information form to all of our customers to get updated contacted information. We need to update contact info on VT-Alerts as well as in our own files. There have been a number of new property owners in the district, and we are missing a considerable amount of information.
3. 45 Water St Construction Permit –
 - a. We received a permit request from the construction project manager for this location. The building is being converted into a group home and there is a desire to connect to the VTSU wastewater line. This will require access to the line under Water St. As a result, the fire district engineer will be required to observe the work and his time will be reimbursed by the applicant. Should there be any damage to the water system by their work, the permittee will be responsible for the cost of repair to the damaged components.
4. Other business –
 - a. Bradeen property needs to be addressed as to the status after the fire. We talked about having a lien placed on the property to assure our right to collect taxes and fees that are overdue. Dave will talk to the clerk and find out if there is currently a lien in process of being placed by the Town of Randolph.
 - b. Is the Doss property acting as B&B or overnight rental? The water usage has increased significantly, and the question was raised whether they should be treated as a commercial property or remain residential. The Committee will review the status.

Motion was made to adjourn the meeting by Dana Dean, seconded by Dave Farnham.

Meeting adjourned at 7:31pm

Respectfully submitted

Dana Dean, Prudential Chair

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