

Meeting Minutes
Randolph Fire District #1
Thursday November 16, 2023

Attending: John Lens, Dana Dean, John Doss, Trudy DeFlorio, Bill DeFlorio, Dave Farnham, Bob Dileo

John Lens called the meeting to order at 7:03 pm

Old business

1. October 19, 2023 meeting minutes were approved, - (1) John D. (2) John L.
2. Treasurer's report: no additional income. There are 3 overdue accounts. Expenses are up a bit due to getting propane for the winter at the pump house and purchasing a new color wheel for chlorine testing, replacement chlorine injection nozzles and 2 water meters for stock.
3. Engineer's report: Dave Farnham has assumed the engineer's responsibilities again as of last week. Bill will send pump station log spreadsheet to Dave to record his visits to the pump house. Dave will provide monthly invoices at the rate of \$40/hr., plus mileage.
4. Discussion of the proposed new P2 contract. The motion to accept the new P2 contract as written was made by Dana Dean and seconded by John Doss and approved by the Prudential Committee. P2 has increased rates from \$325/month to \$500/month. It was decided that additional P2 services are not necessary at this time. John L. will contact P2 to discuss the regulatory reports they submit to the state on behalf of the RCWS to understand how the RFD#1 and VTSU records are combined and also to request copies of those reports.
5. There was discussion regarding the SCADA System (Supervisory Control and Data Acquisition System - designed to collect, analyze and visualize data). Bill has obtained two quotes for this system (\$45,000 and \$48,000). Because VTSU and RFD#1 are a combined system both would need to be involved (as well as split the cost). It was decided to first talk with Jim Hill at VTSU (John L. and either Dana D. or John D.) to see who the appropriate person is at VTSU to contact regarding buying/using a SCADA System.
6. Permit to operate - Status of O & M manual update review by the state and June 28 Sanitary inspection letter with requirements sent by DEC: There was no discussion as there has been no response from the state.
7. Report on status of archiving RDF #1 records: Bill has been sorting, organizing and scanning these records. He asked for direction on what should be kept. He will continue to work on this as time permits.

New Business

Next meeting will be January 18, 2024.

Respectfully submitted

Trudy DeFlorio, Clerk