

Meeting Minutes
Randolph District Fire #1
Thursday September 21, 2023

Attending: John Lens, Dana Dean, John Doss, Bill DeFlorio, Trudy DeFlorio, Dan LaLumia, Dave Farnham

John Lens called the meeting to order at 7:01 pm.

Old business:

1. August 17, 2023 meeting minutes were approved.
2. Treasurer's report: see attached.
3. Engineer's report: Dave Farnham confirmed that he has resigned as engineer. Dave has agreed to continue to do the chlorine testing for which he will receive \$100 per quarter retroactive to May 1, 2023. There was a discussion regarding differences in chlorine readings and the possible cause. Levels have now stabilized at normal levels of around 0.3.
4. Permit to operate - Status of O & M manual update review by the state and June 28 Sanitary inspection letter with requirements sent by DEC: John Lens has been in touch with Patricia Beavers (P2) about this. John L. proposed meeting with the state to hopefully resolve issue of where to do chlorine tests. John L. Is willing to talk with Kevin and Ellen Doering about doing daily chlorine readings and offer \$100 per quarter for providing this service.
5. Report on status of archiving RDF #1 records: Jay Hooper still has the records. Bill will contact Jay to get records. Dan is willing to explore what needs to be done to archive records.
6. Review status of proposed ordinances and bylaw changes: Sign Ordinance - Dan will review this and prepare an update for next meeting.
7. Review activity on Request for Proposal for Water Operations services for proposals due 9/27/2023: see attached "Contract Review Services" document from Tarrant Gillies and Schems, approved by the Prudential Committee and signed by John Lens, authorized agent for R.FD.#1.

New Business:

1. Proposed adjustments to the Overdue Account Policy and Procedures to simplify and standardize the process: Dan presented a detailed draft, including Vermont State Statutes Regarding Water and Sewer Disconnect. After much discussion it was decided that Dan will make some changes to the draft and will email this to RFD #1 members to review prior to the next meeting.
2. The next meeting will be Thursday, October 19, 2023.

Respectfully submitted

Trudy DeFlorio, Clerk